

4.9.1.1 MLS Oversight & Technology Committee Job Description

Purpose: To serve as a conduit to the NNRMLS Trustees and to keep the membership abreast of current and new technologies.

Committee Members: Committee members are selected from volunteer forms submitted on an annual basis to the Association.

Composition: The MLS Oversight & Technology Committee shall consist of volunteer members plus, at least one of the elected NNRMLS Trustees as appointed by the President.

Term: Committee year is as defined by the Association bylaws (one year).

Chairperson: Chair appointed by the Association President with confirmation of the Board of Directors.

Vice Chair: Vice Chairperson shall be appointed by the President-elect.

Meetings: Meetings will be held monthly or at the call of the Chairperson. The chair or vice chair shall preside at all meetings. In their absence, a temporary chair from the membership of the committee shall be named by the chairman, or upon his failure to do so, by the committee

Attendance Requirements: Any committee member missing two (2) regular or special meetings without excuse acceptable to the Chairperson or Vice Chairperson shall be removed from the committee (Ref. 1.1.1.8)

Duties: The purpose of the MLS Oversight & Technology Committee is to:

1. Conduct research and recommendations on the latest real estate technology, including products complimentary to the current MLS product.
2. Provide comparison or review of technology products and share with members through communication means available through the Association.
3. Conduct surveys and focus groups to ascertain members needs in the area of business technology and develop means of meeting member needs.
4. Make recommendations to the Education Committee on appropriate technology related training excluding MLS Training.
5. Work with the Budget & Finance Committee and the Board of Directors to prepare the annual MLS Oversight & Technology budget.
6. Monitor computer programs for accuracy, enhancements, etc.; act as liaison to NNRMLS in reporting system problems and recommending enhancements.
7. Consider and respond to suggestions, ideas and complaints from members; forward to NNRMLS if appropriate.

Approved MLS Oversight & Bus. Tech.	<u>01/25/08</u>
Approved Bylaws & Policy Committee:	<u>04/21/08</u>
Approved Board of Directors	<u>04/24/08</u>