

#### **4.7.1.5 STUDENT CANCELATION POLICY**

Association cancellation policy shall be as follows unless changes are required by NAR, Societies, Institutes or Council of NVAR, the Real Estate Division, Designation Course Sponsor, or the contracted instructor. Cancellation policy shall be published prominently on all Association course advertisements.

Post Licensing, Continuing Education and Lunch N' Learns sponsored by the Association:

- 100% refund if cancelled 2 business days prior to the course
- Consideration for cancellation due to emergency circumstance within 48 hours of the course will be considered on a case by case basis by the Education Committee. The Education Committee may issue a voucher valued up to 100% of the cost of the course to be applied to a future Association course offering. Cancelling party may appeal Education committee decision to Board of Directors if they are not satisfied.

EdExpo Courses, Education Events sponsored by the Association:

- 100% refund if cancelled 7 business days prior to the event start date, excluding booth registrations.
- Consideration for cancellation due to emergency circumstance within 7 business days of the event will be considered on a case by case basis by the Education Committee. The Education Committee may issue a voucher valued up to 100% of the cost of the event to be applied to a future Association course offering. Cancelling party may appeal Education committee decision to Board of Directors if they are not satisfied.

Approved by Education: 06/14/11  
Approved by Bylaws & Policy: 07/28/11  
Approved by Board of Directors: 08/25/11