

### **1.1.1.9 NAR DIRECTOR JOB DESCRIPTION**

#### **Position:**

Reno/Sparks Association of REALTORS® shall be entitled to a NAR director position based upon NAR's calculation of one director per 2000 REALTOR® members effective upon the calculation date of July 31<sup>st</sup>. (NAR Constitution Article IV, Section 1(T))

#### **Term:**

Two years beginning January 1 following NAR's determination of a director allocation.

#### **Appointment:**

NAR Director shall be nominated by the President and elected by a majority vote of the Board of Directors no later than its August meeting. A NAR director may serve no more than three consecutive terms. Candidates must be an active REALTOR® member with the Reno/Sparks Association of REALTORS®.

#### **Minimum Criteria for NAR Director Position**

A demonstration of past service to Reno/Sparks Association of REALTORS®, Nevada Association and or National Association of REALTORS®. Examples of this are:

1. Participation as a NAR Director or NAR committee member, representing Reno/Sparks Association of REALTORS® or NVAR in the past five years, OR
2. One term as a NVAR director in the past five years, OR
3. Active participation on NVAR committees or societies, institutes or councils in the past seven years, OR
4. Active service on Reno/Sparks Association of REALTORS® committees or societies, institutes or councils in the past seven years, OR

#### **Specific duties and responsibilities of the Directors are:**

1. Familiarize themselves with the governing documents of the Reno/Sparks Association of REALTORS®, NVAR and NAR, the Code of Ethics and Arbitration Manual, and Parliamentary Procedures (Robert's Rules of Order).
2. Serve as Director of the Reno/Sparks Association of REALTORS®.
3. Be aware of the goals and objectives established by the Association president.
4. Keep abreast of all Association activities to aid the president and other elected officers in accomplishing plans and goals.
5. Attend all caucuses in preparation for NAR Board of Director meetings.
6. Will serve as a designated officer as provided for in policy 1.2.1.6 Whistleblower Policy.
7. Agree to sign a Letter of Commitment.

Approved by Bylaws & Policy: 04/13/10

Approved by Board of Directors: 4/22/10

**RSAR NAR DIRECTOR APPLICATION**

Name \_\_\_\_\_ Agent # \_\_\_\_\_

Firm Name \_\_\_\_\_

Firm Address \_\_\_\_\_

Contact Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_

Please list your involvement with the Reno/Sparks Association of REALTORS® (i.e. Committees, Board of Directors etc.):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

Please list your involvement with the Nevada Association of REALTORS® (i.e. Committees, Board of Directors etc.):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

Please list your involvement with the National Association of REALTORS® (i.e. Committees, Board of Directors etc.):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

Please list your involvement with Societies, Institutes or Councils in the past seven years (i.e. Committees, Board of Directors etc.):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_