



**December 19, 2017**  
**Events Committee**  
9:30 am - 10:30 am

- I.** Call to order, Committee Chair
- II.** Review of Meeting Etiquette
  - 1. Arrive promptly & stay for the full meeting
  - 2. If late, catch up after the meeting vs. re-cap
  - 3. Avoid side conversations
  - 4. Observe cell phone & PDA etiquette
  - 5. Be respectful of others opinions
  - 6. Wait to be acknowledged by Chair before speaking
  - 7. Motion on the table before discussion
  - 8. Maker of the motion speaks first
  - 9. In discussion, state position then explain point
  
- IV.** **Approval of Minutes from October 17, 2017**
  
- V.** **2018 Mixers**  
**Discuss Ideas and Schedule Mixers for 2018**
  - 1. Wine Walk - May 17th or May 24th
  - 2. Soccer Game & Pre Game Mixer– Schedule Not Available Yet. Mid to late January it will be available.
  - 3. Possible Partner Appreciation Mixer
  
- VI.** Discuss the various venue options that were brought up at the last meeting for the 2018 Charity Fundraiser and review the proposed costs.
  - 1. Discuss if there are any other recommended venues we should look at.
  - 2. Any ideas on themes
  - 3. Please obtain contacts for Raffle Prize Solicitations

**Next Meeting January 23, 2018 at 9:30 a.m.**

**COMMITTEE: Events Committee**

**DATE: October 17, 2017**

**CHAIRPERSON: Deke McBride**

**VICE CHAIR: Antonette Shaw**

**DIR LIAISON: N/A**

**STAFF: Diane Steck**

**MEMBERS PRESENT:** Deke McBride, Carrie Bryan, Karen Ann Degney, John Graham, Kathy Grant, Shawna Guarino, Donna Harkins, Aria James, Sandy Lindsay, Tara McCafferty, Dan Meier, Carol A. Murphy, Diane Steck, Jeanne Verdeyen, Cherie Williams

**MEMBERS ABSENT:** Antonette Shaw (exc), Matt Anderson (exc), Robert Castillo, Donna Harkins (exc), Aria James, Jeanne Verdeyen (exc), Cherie Williams (exc)

**GUESTS PRESENT:**

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**Action Items**

*It was moved and seconded* to approve the minutes of September 14, 2017

**Motion Carried**

**Motion Carried:**

**ACTION REQUIRED:**

BUDGET AND FINANCE     ( ) YES     (X) NO

LEGAL COUNSEL           ( ) YES     (X) NO

BOARD OF DIRECTORS     ( ) YES     (X) NO

**Items of Discussion:**

**I. Black & White Affair Charity Fundraiser for Nevada Youth Empowerment Project Review.**

- a) The fundraiser tickets are priced for a high-end event at \$65 each so steak should be a menu option. We may also want to offer a small hors d'oeuvre display.
- b) We need to have a bigger dance floor. Everyone enjoyed the band throughout the evening and the dance floor was crowded at the end of the evening.
- c) The flow of the auction went well. In order to improve on any confusion that may arrive we will have a review of the auctions items with the events committee volunteers before attendees arrive.
- d) It was suggested that the events committee hold this type of a fundraiser again next year as financially it was very successful. To keep it fresh the fundraiser should be held at a new venue. Diane will get proposals from the following before the next committee meeting in November:
  - (i) Nevada Museum of Art
  - (ii) The National Auto Museum
  - (iii) The Grove – shouldn't be discounted because it was very successful and they do offer charity fundraiser pricing.
  - (iv) Somerset Country Club
- e) Having the envelopes on the tables for additional donations worked out very well and an additional \$860 for the charity was collected in the envelopes. We need to make sure that this option to donate is announced. Karen Degney went around to the tables and reminded folks to donate. This brought it to their attention and next year we will have this assigned to a volunteer.
- f) The fundraiser will be held in 2018 on **September 13th or September 20th**. Friday evening pricing will also be obtained but it is normally much higher or not available.

**II. Mixers & Events for 2018**

- (1) Committee agreed to offer the Wine Walk again in 2018. Tentative dates include **May 17th or May 24th**. We would want to focus on a different area within MidTown and possibly expand it to include more stops. The shops do keep changing in this area so the locations are always fresh and the businesses are always eager to participate.
- (2) **Soccer Game & Pre-game Mixer**. – Diane will look into getting a schedule of the game dates for 2018 so we will then be able to select a date.

### **III. 2018 Installation Dinner at the Renaissance on November 18th**

- a) In preparation for the Installation Dinner the committee should be requesting raffle prize donations.