

### **8.4.1.3 DISCRETIONARY FUND**

The purpose of this budgeted line item is to send cards for members with illness, sympathy flowers or contributions to an organization designated by the surviving family in lieu of flowers.

The process will be as follows: once the Executive Officer has been notified of a situation, he will notify the president of the necessary action. The Executive Officer will take the appropriate action.

The funding of this account will go through the normal budgeting process, and in the event the account appears to be reaching its maximum prior to the budget year-end, the Executive Officer may request that Budget & Finance Committee approve additional funds.

Approved by Budget & Finance: 04/10/01

Approved by Bylaws & Policy: 05/01/01

Approved by Board of Directors: 05/24/01