

4.7.1.6 INSTRUCTOR FILMING RELEASE LETTER

INSTRUCTOR FILMING

All class instructed by Reno/Sparks Association of REALTORS® Faculty are to be filmed for educational improvement purposes. Instructors may review video tapes to improve teaching techniques or to review how other instructors have previously taught to help prepare them for a class. The Education Committee of Faculty Sub-Committee may review tapes as deemed necessary. Faculty must sign a release form authorizing the Association, the Education Committee and the Faculty Sub-Committee to video tape for educational demonstrations and any other purposes deemed necessary with the exception of commercial purposes.

Video tapes will be kept on file for six (6) months at the Association office. After the six-month period, videotapes will be destroyed.

Approved by Education Committee	<u>03/22/05</u>
Approved by Bylaws & Policy	<u>12/05/05</u>
Approve by Board of Directors	<u>12/15/05</u>

“Video Taping Authorization Form

I, _____ authorize the videotaping courses instructed by me on behalf of Reno/Sparks Association of REALTORS® for educational purposes. I understand the video tapes will be available to me for review, to other instructors in preparation of teaching a Reno/Sparks Association of REALTORS® course, and to the Education Committee and/or Faculty Sub-Committee as deemed necessary. I understand video tapes will be stored at Reno/Sparks Association of REALTORS® for six months from instruction date.

Print Name

Signature

Date: _____