

4.12.1.1 RISK REDUCTION/EQUAL OPPORTUNITY COMMITTEE JOB DESCRIPTION

Committee Members: Committee members are selected from volunteer forms submitted on an annual basis to the Association. Committee representation shall be a mix of REALTOR®, Affiliate and Individual Affiliate members.

Term: Committee year is as defined by the Association bylaws (one year total)

Chairman: Chairman appointed by the Association President with confirmation of the Board of Directors

Meetings: Committee meetings shall be at the call of the Chairman, but shall be held at least quarterly.

Attendance Requirements: Any committee member missing two (2) regular or special meetings without excuse acceptable to the Chairman or Vice Chairman shall be removed from the committee (Ref. 1.1.1.8).

Duties: The purpose of the Risk Reduction & Equal Opportunity Committee is to:

1. Reduce risk
2. Determine the areas of risk
3. Implement new forms and contracts and update current forms to minimize member risk
4. Maintain an awareness of future need for changes and how they affect the industry
5. Be aware and proactive in the implementation of laws, rules and regulations that put members at risk and subject to liability.

Approved by Risk Reduction: 12/03/98

Approved by Bylaws & Policy: 03/27/14

Approved by Board of Directors: 04/24/14