

3.1.1.1 TRAVEL POLICY

It shall be the policy of the Reno/Sparks Association of REALTORS® to send representatives to meetings, conventions and seminars conducted by the Nevada Association of REALTORS® and the National Association of REALTORS®. An elected officer may not be funded for the same position more than once every ten years. An officer or director receiving funding from the Association, must not receive funding or reimbursement from any other source, i.e., NVAR, NAR, WCR, CRS, etc. The specific meetings to be attended and the number of association representatives whose travel will be borne by the Association will be dictated by this policy **consistent with the annual budget**. Upon return from such meetings, any compensated individual is required to provide a printed report to the Board of Directors. These reports shall be disseminated to the general membership through the Association's membership meeting or publication after editing by staff. The following guidelines will serve as the attendance desirable for essential representation and participation on behalf of the Association.

Exception 1. Written reports will not be required in instances of travel to organization installations and social events.

NEVADA ASSOCIATION OF REALTORS® MEETINGS

<u>Meeting/Seminar</u>	<u>Attendee(s)</u>
Board of Directors Meeting	CEO, President, President-elect, additional appointed State Directors
NVAR Orientation	CEO, President, President-elect, additional appointed State Directors
Northern Nevada Board Installations	CEO and Current President, or two representatives designated by the President
NVAR Installation	CEO, President, President-elect
GLVAR Installation	CEO, President, current President-elect
Elko Installation	CEO and President, or two representatives designated by the President

NAR MEETINGS

Mid-Year/Legislative	CEO, President, President-elect, NAR Director
Annual Convention	CEO, President, President-elect, NAR Director
NAR Leadership Summit	CEO, President-elect
Rocky Mtn. Regional Conferences	CEO, President, President-elect, NAR Director
Executive Officer Seminar	CEO and staff as recommended by the CEO and as budgeted

Approved by Bylaws & Policy: 04/18/2017
Approved by Board of Directors 04/25/2017