

### **2.1.1.6 Special Election Policy**

The following policy is developed to work in conjunction with the Bylaws of the Reno/Sparks Association of Realtors *Article XI, Officer & Directors, Section 1 Officers, (b) and (c)*:

Excerpt from Bylaws

(b) Vacancies. In the event that a vacancy should occur in the office of President, the President-Elect shall assume the duties of the President for the remainder of the unexpired term and serve as President for a full term the next year. In the event the President-Elect is unavailable or unwilling to move up to the Presidency, the Board of Directors shall appoint an acting president from the current Board of Directors to fill the vacancy until the next election. In the event the President resigns, he shall not serve as Immediate Past president and said position shall remain vacant for the year.

(c) Except in the situation as described in Paragraph (b) above, a vacancy in the office of President-Elect and/or Treasurer shall be filled in accordance with policy.

#### Special Election Policy President-Elect

(a) In the event a vacancy in the office of President-Elect occurs prior to November 15, the vacancy shall be filled by a special election by the general membership. The election shall be called as soon as practicable after the vacancy. Candidates shall be selected through the credentials process.

(b) Should the vacancy occur between November 15 and December 31, the position shall be filled by the current year's president until such time a special election by the general membership can be conducted. The election shall be called as soon as practicable after the vacancy. Candidates shall be selected through the credentials process.

#### Special Election Policy - Treasurer

(a) In the event a vacancy in the office of Treasurer occurs between January 1 and June 30, the vacancy shall be filled by an appointment by the Executive Committee with confirmation by the Board of Directors. Appointed acting Treasurer must meet the minimum criteria for the appointed position.

(b) A vacancy in the Treasurer position any other time during the course of the term of office shall be filled by a special election of the general membership. The election shall be called as soon as practicable after the vacancy. Candidates shall be selected through the credentials process.

(c) In the event of a vacancy in the office of Treasurer-elect, the position shall be filled by a special election of the general membership. The election shall be called as soon as practicable after the vacancy. Candidates shall be selected through the credentials process.

Installation of a newly elected or appointed officer shall occur at the next regular scheduled Board of Directors meeting.

Approved by Bylaws & Policy: 07/28/11

Approved by Board of Directors: 08/25/11