

### **Policy #1.2.1.7 Procedure for Removal from a Committee**

A committee member may be removed from a committee for any of the following reasons:

1. Any individual who has been convicted of a felony or a crime of moral turpitude.
2. Any individual who has been or is the subject of an order imposed by the Real Estate Commission

### **Process for removal from a committee:**

1. In order for a committee member to be removed, the committee chair must make a request or forward a request to the Executive Committee for removal of a committee member for one or all of the above reasons.
2. The Executive Committee will review the request and either accept or reject the request based on its merits. If the request is deemed to have merit, the recommendation must be ratified by the Board of Directors at its next meeting or after the appeal period has lapsed, whichever is later.
3. The committee member will have the opportunity to appeal to the Board of Directors his/her removal from a committee. Any appeal must be filed within 30 days from Executive Committee notification of removal. If no appeal is filed, it shall be deemed acceptance of the removal.
4. The decision of the Board of Directors shall be final.
5. If a member is removed from a committee for one of the above reasons, he/she shall be removed from all Association committees and may re-apply for committee involvement no sooner than 12 months following the removal action.

### **Other:**

1. This policy applies to violations or convictions from date of adoption of the policy forward and may be not applied retroactively.
2. Because of the confidential nature of Code of Ethics violations, this policy does not apply to Code of Ethics violations.

Approved by:

Bylaws & Policy Committee: 11/18/15

Board of Directors: 12/04/15