

### **1.1.1.9 NAR DIRECTOR JOB DESCRIPTION**

**Position:**

Reno/Sparks Association of REALTORS® shall be entitled to a NAR director position based upon NAR's calculation of one director per 2000 REALTOR® members effective upon the calculation date of July 31<sup>st</sup>. (NAR Constitution Article IV, Section 1(T))

**Term:**

One year beginning January 1 following NAR's determination of a director allocation.

**Appointment:**

The NAR Director shall be the Immediate Past President of the Association or identified in accordance with Article XI, Section 3 of the Bylaws.

In the event the Immediate Past President is unable or unwilling to fill the role, past presidents shall be invited to complete the attached NAR Director application. The current president shall make an appointment from completed applications and the appointment shall be approved by the Board of Directors.

**Specific duties and responsibilities of the NAR Director:**

1. Familiarize themselves with the governing documents of the Reno/Sparks Association of REALTORS®, NVAR and NAR, the Code of Ethics and Arbitration Manual, and Parliamentary Procedures (Robert's Rules of Order).
2. Keep current issues and trends affecting the industry and members on local, state and national level
2. Serve as Director of the Reno/Sparks Association of REALTORS® either in the role as Immediate Past President or as an appointed past president to serve in that role.
3. Be aware of the goals and objectives established by the Association president.
4. Keep abreast of all Association activities to aid the president and other elected officers in accomplishing plans and goals.
  1. Attend all caucuses in preparation for NAR Board of Director meetings.
  2. Attend the NAR Board of Directors meeting as well as the Rocky Mountain Regional Conference.
  3. Will serve as a designated officer as provided for in policy 1.2.1.6 Whistleblower Policy.
  4. Agree to sign a Letter of Commitment.

Approved by Bylaws & Policy: 04/14/16

Approved by Board of Directors: 04/26/16

**RSAR NAR DIRECTOR APPLICATION**

Name \_\_\_\_\_ Agent # \_\_\_\_\_

Firm Name \_\_\_\_\_

Firm Address \_\_\_\_\_

Contact Phone \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_

In your opinion, what are the three biggest issues impacting the industry and agents at the National level.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Please list your involvement with the Reno/Sparks Association of REALTORS® (i.e. Committees, Board of Directors etc.):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

Please list your involvement with the Nevada Association of REALTORS® (i.e. Committees, Board of Directors etc.):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Please list your involvement with the National Association of REALTORS® (i.e. Committees, Board of Directors etc.):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

Please list your involvement with Societies, Institutes or Councils in the past seven years (i.e. Committees, Board of Directors etc.):

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_