

**1.1.1.12**      **Reno/Sparks Association of REALTORS®**  
**NNRMLS Trustee Commitment Form**

The following NNRMLS Trustee responsibilities were reviewed by the Reno/Sparks Association of REALTORS® Board of Directors and approved as an association policy.

As an applicant or current RSAR Northern Nevada Regional Multiple Listing Service (NNRMLS) Trustee to the Board of Trustees, I am willing to make every effort to fulfill these responsibilities. (Please sign, date, and return this commitment no later than \_\_\_\_\_).

**Overview**

The Trustee is responsible for ensuring NNRMLS's long-term financial stability and integrity. Trustees ensure that the organization fulfills its mission by doing quality work. Trustees recognize that NNRMLS provides a valuable service to the members of Reno/Sparks Association of REALTORS® and that in order to foster the organization's continued viability, growth is essential. Also, they pledge to personally contribute needed resources and talents toward this end.

**Responsibilities**

- Support the mission statements of NNRMLS and RSAR.
- Read and understand the financial statements and otherwise assist the Board of Trustees in fulfilling its fiduciary responsibility.
- Attend Board of Trustee meetings and actively participate in decision-making.
- Share your area of expertise with the trustees and staff.
- Be an advocate for the organization; promote it in ways appropriate to your profession and contacts.
- Maintain your membership and current financial obligations to NNRMLS and RSAR.
- Obtain various means of support for the organization, such as sponsorships, advertisers, members, exhibitors, speakers, etc.
- Fulfill the duties of care, obedience and loyalty to NNRMLS and RSAR.
- Participate in regular assessments to improve NNRMLS performance.
- Participate in strategic planning activities.
- Prioritize and monitor programs and services.
- Partner with the NNRMLS Chief Executive Officer to accomplish the mission.
- Avoid even the appearance of conflict of interest.
- Participate in the RSAR and NNRMLS conferences and meetings.

**Desired Skills and Experience**

- Have knowledge of history, mission and goals.
- Knowledge of the community and commitment to maintaining a strong organization that is responsive to the membership.
- Working knowledge of bylaws and policies.
- Ability to handle organization business with tact, enthusiasm and commitment.
- Ability to communicate effectively.
- Ability to motivate committee members.
- Ability to take responsibility and follow through on assignments.
- Ability to work well with people individually and in a group.

**Term of Service**

Members of the Board of Trustees are appointed for staggered two year terms. Members may be re-appointed according to the RSAR bylaws and policies.

**Reimbursement**

Trustees are not reimbursed for travel to and from office meetings. There is no financial compensation for serving on the Board of Trustees.

**Time Commitment**

Attend each board meeting, serve or assist on committees and be available to members, fellow Trustees, RSAR leadership and staff, estimated to require 5 to 10 hours per month.

**Benefits of Leadership Service**

- Leadership is viewed as an opportunity to make a difference in the profession or trade.
- Opportunity to identify needs, support and achieve organization and trade/professional goals.
- Gain or enhance experience in building and working with teams.
- Increase knowledge of NNRMLS and RSAR activities and resources.
- Promote and develop leadership in others.
- Help to shape the two organization's direction and future.

**Personal Commitment**

I (*print name*) \_\_\_\_\_, am willing to make every effort to fulfill the association Trustee responsibilities as outlined above.

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Signature \_\_\_\_\_ Date \_\_\_\_\_

Approved by Board of Directors: 4/22/10  
Approved by Legal Counsel: 5/24/10